HOW TO JOIN NTREG’s GROUPS.IO CONVERSATION GROUP

Step 1 - Go to www.ntreg.org, and scroll down on the main page to the section titled “Join NTREG’s New Conversation Group!”
Step 2 - Find the box that says “Enter your email address here” (highlighted by the red arrow).
Step 3 - Type your e-mail address into the box. Check your typing for accuracy.
Step 4 - Move your cursor on top of the blue button titled “CLICK TO JOIN”, and click the left button (or as appropriate) on your mouse.

Enter your e-mail address here

Then ... click this button.
Step 5 - You’ll receive two e-mail messages from Groups.io. One is a “Welcome”. The other is to confirm your e-mail address. Select the “Confirm” message. Note: Don’t delete the “Welcome” message. It contains information you can use later.
Step 6 - The image below shows the “Confirm Your Address” mail referenced on the preceding page. Locate the “Confirm account” link (red oval). Click the link.

Hello,

Thank you for your interest in the https://NTREG.groups.io/g/main group at Groups.io. If you did not request or do not want to join main@NTREG.groups.io, please ignore this message.

If you only want to send and receive messages from main@NTREG.groups.io, reply to this email to confirm your email address and activate your membership.

- Messages will be sent to you at yourname@ntreg.org
- Send messages to main@NTREG.groups.io

If you want to use the resources and read messages on the website, please click on the link below to confirm your email address, set up a password, and choose other subscription settings:

[Confirm account] Click this link to confirm your e-mail address.

Cheers,
The Groups.io Team
Step 7 - Clicking the “Confirm account” link in Step 6 will take you to the “Confirmed!” page at NTREG’s Groups.io site. Take a moment to edit your profile. (Photos are not required.)

Step 8 - In the top banner, locate the drop down box titled “Your Groups.” NTREG will be listed there. Click it. (See inset at lower left corner of this page.)
Step 9 - When you click the “North Texas Renewable Energy Group” link (per instructions on the preceding page), your screen will resemble the example below.

Click “Subscription” in the left column (red arrow). This will allow you to choose your preferred format for messages sent to you.
Step 10 - Refer to the image below. Under “Email Delivery”, choose your preferred message format. You may change this selection at any time.

If you want a “signature” at the end of your messages, fill in the “Signature block. Click “Save” at the bottom of the page when you’re done.

Click “SAVE” when done!